Test Administrator Responsibilities

Preparatory Duties Before Test Day

Register for www.preparingtexas.org

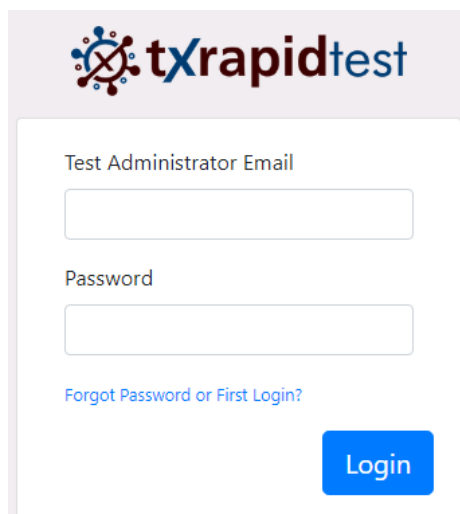During registration for preparingtexas.org, in the space for "Agency," list the associated agency or organization for which you will administer testing.

Test Administrator Responsibilities

After creating an account on the *Preparing Texas* web site, log in and take the antigen test training course corresponding to both your level of medical experience and also with the specific test in use at your site. The following courses are available for COVID-19 Antigen Testing:

1. **Binax-100**: This course is for **non-medically trained** individuals that will be using the BinaxNOW Antigen Test
2. **Binax-200**: This course is for **state medical-certified/licensed** individuals that will be using the BinaxNOW Antigen Test
3. **CareStart-100**: This course is for **non-medically trained** individuals that will be using the CareStart Antigen Test
4. **CareStart-200**: This course is for **state medical-certified/licensed** individuals that will be using the CareStart Antigen Test

Individuals who successfully complete the required antigen testing course receive login information for the testing application at https://app.txrapidtest.org. The registration process *may take up to twelve hours* before it is active. You will need this APP to report the results from each test.

txrapidtest

Test Administrator Email

[   ]

Password

[   ]

Forgot Password or First Login?

Login

Texas Rapid Test app

https://app.txrapidtest.org

Plan test location and flow of individuals to be tested to ensure appropriate social distancing is maintained. (6 feet minimum)

Plan materials required to conduct testing, including desks/tables, chairs, electrical outlet availability to charge iPhones, Androids, or iPads, and waste disposal cans and liners.

Every test kit that is used for quality control testing or training must be reported through the app.txrapidtest.org application. For these kits, rather than reporting positive or negative results, the Test Administrator should choose the option for "Test not Performed". The Test Administrator conducting the quality control test or training should use their own personal information to enter into the system.

Test Administrator Responsibilities

When reporting test results using the app.txrapidtest.org application, open a new record by scanning the QR code present on the individual BinaxNOW test card or the QR code present on the CareStart test box.
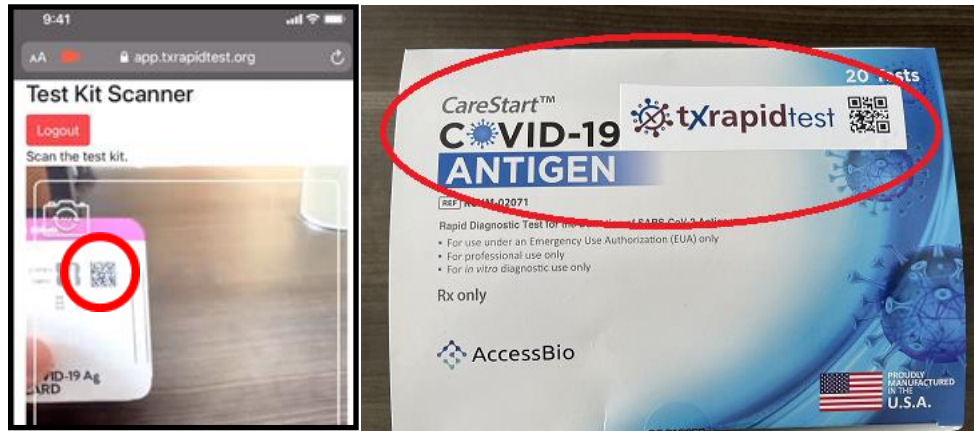
Set up test stations in such a fashion that limits test subjects' potential to contaminate the test area.

Obtain COVID-19 Antigen Test materials and PPE from the Test Coordinator before the start of testing.

Testing Responsibilities - Test Day

Test Administrator Safety - Personal Protective Equipment (PPE) on hand will include gloves, N95 face masks, surgical masks, face shields, and disposable gowns.

When the Test Administrator supervises the test subject in collecting their own samples and inserting the swab in the test instrument, they will maintain social distancing (6 feet). They will need a face mask and gloves as the minimum level of PPE.

When the Test Administrator collects the test sample from a test subject, they will be in close contact. Therefore, minimum PPE requirements will include gloves, an N95 mask, a face shield and a disposable gown.

The CDC recommends changing of gloves only if having direct contact with test subjects or specimens. The face shield, face mask and gown should be changed if they become soiled. *All PPE should be changed after interaction with a test subject with a positive result.*

Test Administrator Responsibilities

Suggested Testing Methodologies - Voluntary Targeted Testing may be conducted, as needed, on individuals who present COVID-19 symptoms and those individuals who have been in close contact (within 6 feet for over 15 minutes) to individuals who test positive for COVID-19 in the two (2) days before the positive test. Voluntary Screening Testing may be conducted monthly on staff, or staff may be tested on a single day or spread throughout a week of testing.

Want to speed up the process?

Bring a Texas Driver License/State of Texas ID *or* Make your personal QR Test Code

Scan the QR Code, pre-populate your data, print and make access label or save to your phone:

QR ID Code Generator
https://register.txrapidtest.org/

Contact Information

Abbott Labs Technical Support for BinaxNOW Test Kits – 1(800)257-9525

Access Bio, Inc. Technical Support for CareStart Antigen Test Kits – info@accessbio.net

Texas Testing Information Website
https://tdem.texas.gov/antigentesting/